

ASSISTANT GOLF COURSE SUPERINTENDENT

PURPOSE: To assist the Golf Course Superintendent in maintaining and operating a golf course in a healthy, modern, and competitive state.

FUNCTIONAL AREAS:

1. Assist the Golf Course Superintendent in the planning, layout, and maintenance of golf course properties, and in the supervision of maintenance staff.
 - * A. Maintain golf course putting greens, tees, fairways, roughs, bunkers, roads, ponds, streams, and related areas.
 - * B. Maintain cart paths, parking lots, and service roads by edging, leveling, grading or patching.
 - * C. Perform the aerifying of greens, tees, and other golf course turf seasonally and as needed.
 - * D. Perform planting and maintenance of trees, flowers, shrubs and grasses.
 - * E. Operate and perform routine maintenance to a variety of hand tools and power equipment including mowers, tractors, chain saws, string trimmers, aerifiers, top-dressers, front end loaders and one-ton dump trucks.
 - F. Plan timing of and perform the application of fertilizers, pesticides and soil conditioners.
 - G. Maintain records and MSDS relating to the chemicals used on the golf course.
 - * H. Operate, maintain, and repair irrigation and drainage systems.
2. Direct the activities of assigned personnel.
 - A. Determine priorities and assign work to assigned personnel.
 - B. Assist in the hiring, transfer, suspension, or discharge of assigned personnel.
 - * C. Establish work standards and conduct employee evaluations.
 - * D. Monitor work sites to ensure compliance with established methods, guidelines, standards, and procedures.
 - * E. Train personnel in correct and safe methods and procedures necessary to accomplish their work.

JOB REQUIREMENTS

Education & Experience Requirements:

- ◆ A. A combination of two (2) years of verifiable education and/or experience which demonstrates proficiency in the knowledge, skills, and abilities listed below. Acceptable education might include turf management or short courses specific to golf course maintenance. Acceptable experience is limited to golf course maintenance.

License Requirements:

- ◆ A. Possession of a Minnesota Class "D" driver's license or privilege by the date of appointment.
- B. Possession of a Minnesota Class "B" driver's license or privilege within six months of hire date.
- C. Possession of a Minnesota Pesticide Applicator's License (category A and E) within six months of hire date.

Knowledge Requirements:

- ◆ A. Knowledge of the equipment, tools, materials, methods and procedures used in golf course maintenance and construction.
- ◆ B. Knowledge of various soils, plants, grasses, shrubs, and trees used on golf courses, and the proper methods of planting, cultivating, and maintaining them.
- ◆ C. Knowledge of the methods of diagnosing and treating diseased trees, plants, and grasses found on a golf course.
- ◆ D. Knowledge of various fertilizers and chemicals used in golf course maintenance and their proper applications.
- ◆ E. Knowledge of the methods and procedures used in the operation and maintenance of large area automated irrigation systems.
- ◆ F. Knowledge of applicable safety precautions and safe work methods used in golf course maintenance.
- ◆ G. Knowledge of basic mechanics and preventative maintenance of golf course maintenance equipment.

Ability Requirements:

- ◆ A. Ability to identify turf and other plant variations.
- ◆ B. Ability to identify and safely operate hand tools and power equipment used in golf course maintenance.
- ◆ C. Ability to operate and program an automated irrigation system.
- ◆ D. Ability to perform basic math calculations necessary to ensure proper fertilizer and pesticide applications.
- ◆ E. Ability to follow oral and written instructions.
- ◆ F. Ability to recognize safety hazards and apply proper safety precautions.
- ◆ G. Ability to establish and maintain effective working relationships with co-workers, supervisors, and the general public.
- ◆ H. Ability to drive in a safe and courteous manner.
- ◆ I. Ability to assign and direct the work of assigned personnel.
- ◆ J. Ability to stand, walk, kneel, climb, stoop, crouch and reach for extended periods while performing maintenance work.
- ◆ K. Ability to work at heights from ladders.
- ◆ L. Ability to work in dusty, dirty, wet, cold, and muddy conditions.
- ◆ M. Ability to work outdoors year-round in a variety of weather conditions.
- ◆ N. Ability to frequently lift and carry objects such as tools and bags of fertilizer weighing up to 50 pounds; and to occasionally lift and carry with others equipment such as lawn mowers weighing up to 100 pounds.

* Essential functions of the position

◆ Job requirements necessary on the first day of employment

Anlst: CT	Date: 19970127
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